

**FTA MOTOR FUEL UNIFORMITY COMMITTEE**  
**Hartford, Connecticut**  
**September 20, 2008**

**Minutes**

The FTA Motor Fuel Tax Section Uniformity Committee met at the Hartford Hilton in Hartford, Connecticut on September 20, 2008. George Higdon (MS), Uniformity State Co-Chair called the meeting to order. Fifty-eight (58) were in attendance. (See attached list of attendees)

**Minutes**

The minutes of the May 2008 Uniformity Committee meeting in Jackson Hole, Wyoming were approved.

**Presentation**

Edie Martin (KS) gave a presentation on Disaster Planning.

**Uniformity Chairs**

<b>State Co-Chair</b>	<b>George Higdon – State of Mississippi</b>
Industry Co-Chair	Bob Donnellan – Global Companies

**Subcommittee Chairs**

Compliance Subcommittee

State Co-Chair	Wilda Ice – State of West Virginia
Industry Co-Chair	Sharon Templin – Shell Oil

Communication and Coordination Subcommittee

State Co-Chair	Christy Dixon – State of Oklahoma
Industry Co-Chair	Ron Travis -- ExxonMobil

Electronic Commerce Subcommittee

State Co-Chair	Darrell Wissink – State of Nebraska
Industry Co-Chair	Gene Holland, ConocoPhillips

Forms Management Subcommittee

State Co-Chair	Herman Wisneski, State of Minnesota
Industry Co-Chair	Brian Serafino – Chevron/Texaco

**Subcommittee Reports**

The **Compliance Subcommittee** Wilda Ice (WV) reported there were sixteen (16) in attendance. The committee discussed the following:

- Modification of diesel engines to allow for propane injections
- Ethanol/biodiesel

- Report from WV on various projects that include:
  - Barge movement
  - Fuel sampling
  - Railroads and ethanol movement
  - Military bases and stale fuel
  - Unlicensed importers
  - Investigations
- New issues

*(See the minutes of this subcommittee for more details)*

The **Electronic Commerce Subcommittee** Darrell Wissink (NE) reported there were thirty-eight (38) in attendance. The subcommittee discussed the following:

- Industry Issues
- EDI/EC Survey
- XML Schema update
- ExSTARS Update

The **Forms Management Subcommittee** Herman Wisneski (MN) reported that this committee met with Electronic Commerce. There were thirty-eight (38) in attendance. The subcommittee discussed the following:

- Forms approved request
  - New York still working on them
  - Arizona still working on them
  - New Hampshire working on them
- Uniform Blenders Report
- Uniform Refund form
- Producers and Manufacturers report
- EDI implementation by the States

*(See the minutes of this subcommittee for more details)*

The **Communication and Coordination Subcommittee** Christy Dixon (OK) reported that seventeen (17) were in attendance. The subcommittee discussed the following and the September 2008 *Uniformer* was passed out. (See minutes for the publication)

- Alternative Fuels Incentive and Law booklet
- Definition:
  - Two Party Exchange
  - Exchange Agreement
- Diversion/how states handle
- Addition to the Model Legislation Checklist for points of taxation

*(See the minutes of this subcommittee for more details)*

## **Old/New Business**

Everyone THANKED George Higdon (MS) for being the Uniformity Chair for the last year. Marcia Leichner (NE) will be the next Uniformity Chair.

Everyone THANKED Darrell Wissink (NE) for being the Electronic Commerce Chair for the past several years. Traci Bullock (SC) will be the next Electronic Commerce Chair.

Everyone THANKED Herman Wisneski (MN) for being the Forms Management Chair for the past several years. Lee Gonzales (FL) will be the next Forms Management Chair.

The 2008-2009 Subcommittee Chairs:

### **Forms Management**

Lee Gonzales (FL)      State Chair  
Brian Serafino (Chevron)      Industry Chair

### **Electronic Commerce**

Traci Bullock (SC)      State Chair  
Gene Holland (ConocoPhillips)      Industry Chair

### **Compliance**

Wilda Ice (WV)      State Chair  
Sharon Templin (Shell)      Industry Chair

### **Communication and Coordination**

Christy Dixon (OK)      State Chair  
Ron Travis (ExxonMobil)      Industry Chair

George Higdon and Bob Donnellan presented certificates from the Uniformity Committee to the following people:

Darrell Wissink, Christy Dixon, Herman Wisneski, Brian Serafino, Ron Travis, Gene Holland, Sharon Templin and Wilda Ice for all their dedication to the Uniformity Committee.

Cindy Anders-Robb requested that all minutes from this meeting, the agenda for the January 2009 be submitted by October 17, 2008.

## **Next Meeting**

The next Uniformity Committee meetings are scheduled as follows:

January 9-10, 2009 – Seattle, Washington  
May 29-30, 2009 – Dana Point, California  
September 18-19, 2009 – Oklahoma City, Oklahoma

The meeting was adjourned.