

Tagged PDFs

(March 14, 2006)

Does your state support tagged PDF files?

Who is the contact person responsible for PDF files for your state? (Name, email, phone)

Does your state take any special measures regarding the accessibility under Section 508 for PDF forms? (Files and the encryption that has been applied to them. This encryption blocks 508 accessibility readers from reading the contents of the file programmatically.)

Arizona: Arizona does not.

Colorado: Colorado does not use tagged files.

Delaware: Our PDFs are not tagged. Angela Moffett is the contact person for PDFs; angela.moffett@state.de.us. We don't take special precautions to follow Section 508, other than what's in the Acrobat software.

District of Columbia: OCTO does not take any special measures to tag pdf files beyond what is automatically done by Acrobat. We make every effort to be 508 compliant, however we do allow scanned image pdfs, such as those on the CFO site, to be published even though accessibility tools cannot read them.

Eleanor Evans, 202.727.0625

Florida: Florida does not support tagged PDF files. We do plan to support in the future. Stephanie E. Kent, (850) 922-2281; kents@dor.state.fl.us

Hawaii: Hawaii does not use tagged files.

Indiana: Pdf's created by the Indiana Department of Revenue are not "tagged." You may contact either myself (Zachary Wade, 317.232.2198, forms@dor.in.gov or our Webmaster, webmaster@dor.in.gov) regarding pdf questions. A random sampling of pdf's are viewable on the Jaws readability program.

Iowa: No. We don't have one contact person, but if someone has a specific question they can go through me and I can forward it or get an answer somehow. Tom Burgett, tom.burgett@iowa.gov, 515-281-5687.

Kansas: Yes, the Department does support tags and the State Web Accessibility Subcommittee is currently working on PDF guidelines. Department of Revenue: John Waldo, 785-296-5536, John_Waldo@kdor.state.ks.us. State ADA Coordinator: Anthony Fadale, 785-296-1389

Kentucky: We do not have tagged pdf files. PDF Fill-In Forms - Marcus Deaton, 502-564-4581 Ext. 4621 PDF Printable Forms - Betty Sanford - Contact Marcus with additional questions. Not that I am aware of.

Louisiana: No. Contact person: Charles Cryer, Charles.cryer@la.gov. No

Maine: Maine Revenue Services does not utilize tagged PDFs. Our agency is set up so that we have one web site coordinator and multiple content managers. The coordinator is responsible for administering the overall design of the site and ensuring that State and ADA web standards are met. The content managers are, essentially, responsible for updating the web pages (including PDFs) that pertain to their specific area (tax division). I have listed my contact information at the end of this email. I am including a link to Maine's standards regarding accessibility and design. <http://www.maine.gov/oit/standards/webstandards.htm> The approach that Maine takes regarding PDFs, from a tax perspective, is that if the sole purpose is other than to print, complete, and submit by hand, an alternate accessible format must be available. Contact: Brian S Hodges, (207) 624-9709.

Minnesota: Minnesota uses a Content Management System (CMS) called Stellent. The product essentially converts documents into PDF format unless the set up specifically precludes this conversion. Therefore, most of the documentation available in terms of forms, instructions, fact sheets, etc. are available in the Adobe PDF format. I am forwarding a copy of this message to Lynn Andrews, who coordinates the publication of fill-in and printable forms and instructions, because she works in our Communications Division (the owners of Stellent). Hopefully, she or her colleagues can answer the remaining questions for you.

Mississippi: The State Of Mississippi does not support/use tagged PDF files. Our PDF files are not Section 508 compliant.

Missouri: At this time, Missouri's files are not tagged. It is something we are looking into. Along with the

PDF files on our web site, we offer some files as html files, to be compliant. Contact person: Mitzi.Crump@dor.mo.gov, 573-751-6787; Mitzi.Crump@dor.mo.gov.

New Hampshire: "No, currently the NH DRA does not have the software to make this feature available." Contact: "Forms Committee" @ formscmte@rev.state.nh.us" "No, currently the NH DRA does not have the software to make this feature available. However, we will make alternative forms available to individuals who need auxiliary aids for effective communications."

New Mexico: NO. Gale Kessler, gale.kessler@state.nm.us, 505-827-1746.

New York: The New York State Tax Department does not use tagged PDF files, and our PDF files are not Section 508 compliant at this time.

Ohio: No. Terry Wadlington, Phone: 614.466.5164, e-mail: Terry_Wadlington@tax.state.oh.us

Oregon: We add metatags to our forms and pubs for correct rendering in search engines, but because of the volume and lack of people resources, we don't tag our PDFs for accessibility purposes. The Oregon contact person is: Robert Haddan, Electronic Publishing Specialist, 503-945-5889, Robert.Haddan@state.or.us

Pennsylvania: We do not post any tagged PDF files or encrypt any of our PDF files.

Utah: Utah does not place tags on their files. Our TaxExpress (Utah's online individual return service), which is developed by an outside vendor, does have tags.